

APPLICATION FOR RE-MODULE

Please complete the form & submit it to our Student Services Office

SECTION A		
Student's Name (as in NRIC / Student Pass):		Student ID No.:
Course:		Contact No.:
Student Pass Expiry Date (dd / mm / yyyy):	Last Exam Series (mm / yyyy):	Email Address:
REMODULE FOR		
S/N	Module/Level	Commencing Date
1		
2		
3		
<p>I am applying to be included into the above indicated module/unit/s (for re-module) and is also aware that application will only be accepted once the fee for re-module is paid to SMA Institute.</p> <p>I am aware that if I failed to attend any of these module/unit/s, it will be deemed that I have attended and the fees paid will be considered as consume.</p> <p>I understand that it is my responsibility to follow up with SMA Institute for the schedule of the module/unit/s. Please process this(my) application.</p>		
Student's Signature:		Date:

FOR OFFICIAL USE ONLY

SECTION B	
Receipt No.:	Payment for application for ____ module/unit/s with a total fee amount of S\$ _____ payable to <u>SMA Institute of Higher Learning Pte Ltd.</u>
Finance's Verification on Fee Payment: <input type="checkbox"/> All Payment Cleared <input type="checkbox"/> Outstanding Payment (see remarks)	Finance Remarks:
_____ (Name & Signature) Date:	
Re-module for Student Arranged:	Student Services Remarks:
_____ Student Services (Name & Signature) Date:	

Please return this Form to the Student Services for filing when process is completed

SMA IHL/SS/Application for Re-Module_v02_20100407